













Annual Report and Accounts April 2017 - March 2018









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Registered Charity Number: 1119360 Registered Company Number: 6016545

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Aims and Objectives

The Furniture Project Nottinghamshire began as an idea in 1991 when increased unemployment and a change in the Social Security benefit system resulted in less access to grants from the Social Fund for items like household furniture, even amongst those meeting all the criteria for eligibility.

Against this background, and with growing evidence of need, staff and volunteers from the Community Development Project and Unemployed Centre based at the Dukeries Complex, New Ollerton, embarked on a pilot furniture project (following an idea by Community Worker, Rosemary McDonald). Helped by Bassetlaw Probation Service providing transport and volunteers; and with garage storage space given by Nottinghamshire Community Housing Association, the first seeds of The Furniture Project were sown.

The pilot was so successful, and the demand for the service so great that a funding package was put together and in August 1992, with grant aid in place, The Furniture Project was officially formed and moved to premises on Boughton Industrial Estate in October 1992, where it is still based today.

The Furniture Project Nottinghamshire's main objective is to relieve the effects of poverty for disadvantaged people living in deprived communities in Nottinghamshire. In order to achieve this it relies on donated furniture which is sent out on referrals to those struggling to afford the basics to make 'a house a home'. Any excess stock is sold at affordable prices to the wider community as an alternative to buying new when money is much tighter for all. The money raised from these sales allows the Charity to keep offering a subsidised referral service and continue reaching those most in need in our communities.

The main objects of The Furniture Project Nottinghamshire are:

- To relieve the effects of poverty for disadvantaged people and help reduce need, hardship or distress by offering a provision of subsidised furniture and other essential household items to those in need.
- To promote the 3 R's (Reduce, Reuse, Recycle) and reduce the amount going to landfill and thus help to protect our environment.
- To offer volunteering and work placements to help people get back into paid employment or add a new dimension to the lives of those who are retired or in part time employment.
- To provide 'community payback' opportunities for Nottinghamshire Probation Service placements.











Equal Opportunities Policy

The Furniture Project is committed to provide employment opportunities and services on an equitable basis to all.

The aim of this policy is to ensure that no job applicant, employee, volunteer, client or customer receives less favourable treatment on the grounds of gender, race, disability, colour, nationality, ethnic or national origin, marital status, sexuality, responsibility for dependants or religion.

Selection criteria and procedures will be kept under review to ensure that individuals are selected, promoted and treated on the basis of their relevant merits and abilities.

All employees will be given equality of opportunity within the Furniture Projects service.

The provision of services and their delivery practices and procedures will also be kept under review to ensure that they are not unlawfully or unfairly discriminatory and that services are provided on the basis of identified needs.

The Furniture Project is committed to a programme of action to make this policy fully effective.

We believe that those associated with the Furniture Project have a responsibility to address the following issues in a local and national context.

The Furniture Project covering North Nottinghamshire and surrounding counties accepts and welcomes the various "Government Acts" affecting and improving the rights of individuals associated with their place of work.

We also fully support improvements in access and equality for those with disabilities.

The Furniture Project is actively committed in all it's work to challenging racism, sexism and combating discrimination in it's employment practices, and in all it's work.

In it's work The Furniture Project is committed to challenging discrimination in all it's forms, and to support it's workers in doing this.

The Furniture Project is striving to become an Equal Opportunities Employer.

Management Committee Members

<u>Chairman</u>	Mike Manning	Local Resident
Company Secretary	John Bradford	Local Resident
Committee Member	Lyn Matthews	Ollerton Food Bank
Committee Member	Tracey Adams	NCHA
Committee Member	Charles Daysh	Jones & Co Solicitors
Committee Member	Derek Batey	Ollerton & Boughton Town Council
Committee Member	Christine Fisher	Mansfield District Council
Committee Member	Paula Hancock	Ollerton & Boughton Town Council

Staff

Project Manager	Carole Batey	Receptionist	Kim King
Giftaid Coordinator	Kevin O'Hare		
<u>Administrator</u>	Carol White	Shop Manager	Rebecca Cooper
Project Drivers Warehouse Sales	Andrew Gill John Clarridge Brett Holmes Wayne Hurst Chris Bird Mark Mears (Volunteer) David Brindley (Volunteer) Tony Finney (Volunteer) Raymond Brindley	Clothes Volunteer Drivers Mate's	Alex Woolings Rob Hallam Gordon O'Shea Scott Clarke Keiran Croft
Accountant	John Garrad (Volunteer)		John Scott 4 Syrian Volunteers
Accountant	Rod George	Shop Volunteers	Nancy George Jackie Galloway Dan Tryner Dawn White Peter Thompson Winnie Lee

THE FURNITURE PROJECT NOTTINGHAMSHIRE CONSTITUTION

1. <u>NAME</u>

The name of the Organisation is The Furniture Project Nottinghamshire covering the East Midlands.

2. OBJECTS

The object(s) of The Furniture Project Nottinghamshire are:

- -to relieve the effects of poverty for disadvantaged people and help reduce need, hardship or distress by offering a provision of subsidised furniture and other essential household items to those in need.
- -to promote the 3 R's (Reduce, Reuse, Recycle) and reduce the amount going to landfill and thus help to protect our environment.
- -to offer volunteering and work placements to help people get back into paid employment or add a new dimension to the lives of those who are retired or in part time employment.
- -to provide 'community payback' opportunities for Nottinghamshire Probation Service placements.

In furtherance of the forgoing but not otherwise, The Furniture Project Nottinghamshire shall have the following powers: -

- (i) To purchase, acquire or receive gifts of essential items of furniture, bedding and other household accessories for re-use by needy families.
- (ii) Obtain, collect and receive money and funds by way of contributions, donations, Gift Aid, sale of excess stock, legacies, grants and any other lawful method, and accept and receive gifts of property of any description whether subject to any special trusts or not.
- (iii) Procure and provide information.
- (iv) Procure to be written and print, publish, issue and circulate gratuitously or otherwise any periodicals, books, pamphlets, leaflets or other documents.
- (v) Arrange and provide for or join in arranging and providing for the holding of exhibitions, meetings, lectures and classes.
- (vi) To employ and remunerate such staff as are necessary for carrying out the work of The Furniture Project Nottinghamshire.
- (vii) To do all such things as are necessary for the attainment of the above objects, including the holding of property and raising of funds from statutory or voluntary sources

3. MEMBERSHIP

- (a) Membership of The Furniture Project Nottinghamshire shall be open to: -
- (i) Voluntary and Statutory Organisations who shall normally have a named representative and groups whose objectives include those which are consistent with those of The Furniture Project Nottinghamshire, and who are accepted into membership by the Management Committee, to be approved by the next General Meeting.

- (ii) Interested individuals accepted into membership by the Management Committee, to be approved at the next general meeting.
- (iii) Individuals currently volunteering for The Furniture Project Nottinghamshire.
- (b) Members will be entitled to attend and vote at general meetings, to be elected onto the Management Committee according to 4(b) and to be informed of any major changes in policy. They will also have the right to call special general meetings according to section 6(a) hereof.

4. MANAGEMENT

- (a) The affairs of The Furniture Project Nottinghamshire including the management of any freehold or leasehold property or premises held under licence or any funds held by The Furniture Project Nottinghamshire shall be directed by a committee (hereinafter called the "Management Committee") which shall be responsible for determining all matters of general policy.
- (b) The Management Committee shall consist of: -
- (i) Up to 11 full members to be elected at the Annual General Meeting. These shall be the Chair, Vice-Chair, Treasurer, and Secretary to be elected separately and seven others to be elected from the membership of The Furniture Project Nottinghamshire. These 11 members are to be elected from the membership as defined in 3(a).
- (ii) A representative from the funding authority(s) shall have the right to attend meetings of the Management Committee but shall not have a right to vote.
- (iii) Members of staff of The Furniture Project Nottinghamshire shall have the right to appoint a staff representative and have the same right of attendance as the Project Manger but will be asked to leave when disciplinary matters or conditions of service are discussed.
- (iv) A volunteer representative shall have the right to attend meetings of the Management Committee but shall not have the right to vote. They will be asked to leave the meeting when discussing confidential matters.
- (c) Where a place (or places) on the Management Committee are not filled; or where any member dies, resigns, or otherwise ceases to be a member of the Management Committee then it shall have the power to co-opt up to four other members to fill such vacant places until the end of the next Annual General Meeting.
- (d) The Management Committee shall serve from the end of the Annual General Meeting in one year until the end of the Annual General Meeting on the following year.
- (e) It shall be the duty of the Chair to conduct meetings of the Management Committee. If the Chair is absent from any meetings the Vice-Chair, if present, shall preside, or if she/he shall also be absent the members present shall before any business is conducted choose one of their number to preside at the meeting. It shall be the duty of the Secretary to ensure that an accurate record of all business conducted by the Management Committee is maintained. It shall be the duty of the Treasurer to conduct and supervise the financial affairs of the Management Committee and The Furniture Project Nottinghamshire. Each said officer shall be ex-officio members of the sub-committees (as hereinafter defined).
- (f) The Management Committee shall have the power to appoint such sub-committees as may from time to time be necessary and to determine the terms of reference and procedure of such sub-committees. The Management Committee may delegate to any such sub-committees any or all of its powers as it may determine from time to time.
- (g) The Management Committee shall meet at least six times a year.

- (h) In case the Management Committee shall not be unanimous upon any matter the decision of the majority shall bind the minority. Each member of the Management Committee shall be entitled to one vote. In the event of an equality of votes the chair, or other person presiding at the meeting shall have the casting vote.
- (i) Any four members of the Management Committee shall form a quorum but if within half an hour of the appointed time for the meeting a quorum is not present then the meeting shall proceed but no resolution may be proposed.
- (j) The Management Committee may invite to any single meeting or meetings such person, or persons as it shall in its absolute discretion think fit but such person, or persons shall not be entitled to vote in any proceedings of the Management Committee.
- (k) The Management Committee may by a simple majority pass a vote of no confidence in one or more of the officers referred to above and upon such resolution being passed the officer(s) in question shall cease to act and the Management Committee shall have power to replace her/him provided that no such resolution be passed unless the officer in question and all other members of the Management Committee have received fourteen days' notice in writing of the proposed resolution.
- (I) Organisations represented on the Management Committee may nominate deputies to their appointed representatives. Such deputies may attend meetings when the appointed representatives are unable to attend but shall not exercise the power of voting of the appointed representatives.
- (m) The Management Committee may, at its discretion regard as lapsed the membership of any member of the Management Committee who has attended less than two of six consecutive meetings and in the case of a representative members may, after informing the member concerned, invite the organisation to nominate a replacement member.
- (n) Any member of the Management Committee shall cease to be a member thereof on the passing by a two-thirds majority of a resolution of that Management Committee provided that no such resolution shall be passed unless the member in question and all other members of the Management Committee have received no less than fourteen days' notice in writing of the proposed resolution.
- (o) A member who is required to cease to be a member in accordance with paragraphs (k) (n) shall have the right to appeal to a Special General Meeting of The Furniture Project Nottinghamshire called in accordance with clause 6(b) hereof, which meeting shall have the power to reinstate the said number of the Management Committee.
- (p) The Management Committee shall be responsible for the recruitment, appointment, management and dismissal, where necessary, of any persons employed by The Furniture Project Nottinghamshire and shall ensure that such employees provide the Management Committee with adequate reports on their activities in their employment. However, such paid employees although they may be invited to attend and report to Management Committee Meetings in a non-voting capacity, may not attend at which their terms and conditions of employment are discussed.
- (q) No member of the Management Committee shall derive any pecuniary benefit from The Furniture Project Nottinghamshire and no such member shall be appointed to any office for which she/he would be entitled to receive payment for his/her service out of the funds or property of The Furniture Project Nottinghamshire.
- (r) A member of the Management Committee shall be entitled to receive reasonable out of pocket payments by way of reimbursement of expenses properly and necessarily incurred by him/her for the purpose of enabling her/him to perform any of her/his duties as a member of the Management Committee.

- (s) The Management Committee shall have the power to nominate persons to represent The Furniture Project Nottinghamshire on other organisations.
- (t) The Management Committee shall appoint qualified accountants and auditors and pay a reasonable remuneration to them.
- (u) The Chair and one other officer of the Management Committee may in exceptional circumstances make a decision on behalf of the Management Committee so long as that decision is brought before the next Management Committee Meeting for ratification.

5. ANNUAL GENERAL MEETING

- (a) The Annual General Meeting shall be held in each year at such time (not being more than fifteen months after the holding of the preceding Annual Meeting) and such place as the Management Committee shall determine. At least twenty-one days' notice shall be given in writing to the members of The Furniture Project Nottinghamshire and the Management Committee. Other meetings of The Furniture Project Nottinghamshire shall be held at such times as may be determined by the Management Committee.
- (b) The purpose of the meeting shall be for the members to receive a report from the Management Committee on the work and activities of the previous year and on the current situation, work and prospects of The Furniture Project Nottinghamshire; of receiving a report on the accounts of The Furniture Project Nottinghamshire: of electing officers of The Furniture Project Nottinghamshire and other members to form the Management Committee for the following year in accordance with paragraphs 4(b) hereof and of voting upon any resolutions to amend the Constitution of The Furniture Project Nottinghamshire in accordance with clause 10 hereof. Nominations for election of officers of The Furniture Project Nottinghamshire and other members to form the Management Committee should be sent to the Chairperson not less than fourteen days prior to the Annual General Meeting.
- (c) The Management Committee shall have the power to set up such Committees, Sub-Committees, Working Parties and/or Support Groups as shall be deemed necessary for the proper management of The Furniture Project Nottinghamshire, provided that full and regular reports are made back to the Management Committee and provided that a majority of the members of such Committees, Sub-Committees, Working Parties and/or Support Groups shall be members of the Management Committee.
- (d) The proceedings of the Management Committee shall not be invalidated by any failure to appoint or any defect in the appointment, election or qualification of a member.

6. SPECIAL GENERAL MEETING

- (a) The Chair shall, within twenty-eight days of the Secretary, or Chair, receiving a written request to do so signed by not less than four full members and which give reasons for the said request call a Special General Meeting of The Furniture Project Nottinghamshire for the purpose stated in the said request.
- (b) A member dismissed by resolution of the Management Committee wishing to exercise her/his right to appeal under clause 4(n) above shall give notice in writing to this effect to the Secretary or Chair within seven days of the said resolution being passed. The Secretary or Chair shall then call a Special General Meeting of The Furniture Project Nottinghamshire for the purpose of hearing the said appeal.
- (c) A meeting called under paragraphs (a) & (b) above shall not take place less than twentyone working days after it has been called and each member has had notification sent by email of the day, time and venue fixed for the meeting.

7. PROCEDURE AT GENERAL MEETING

- (a) It shall be the duty of the Management Committee to determine who shall chair any General Meeting of The Furniture Project Nottinghamshire.
- (b) It shall be the duty of the Management Committee to ensure that proper minutes are taken of any General Meeting.
- (c) Subject to clause 10 hereof all questions arising at any General Meeting shall be decided by a simple majority of those present and entitled to vote thereat. The Chair shall in an equality of votes have the casting vote.
- (d) Only those persons who are members of The Furniture Project Nottinghamshire shall be entitled to vote at any General Meeting of The Furniture Project.
- (e) Where a Special General Meeting has been called in accordance with clause 6(b) above, then the former member of the Management Committee shall have the right to address the said meeting as to why she/he should be reinstated on the Management Committee. A member of the Management Committee shall state the reasons for their actions.

8. FINANCE

- (a) The income and property of The Furniture Project Nottinghamshire wherever derived shall be applied solely towards the promotion of the objects of The Furniture Project Nottinghamshire as set forth in this constitution, and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by the way of profit to any member of the Management Committee provided that nothing herein shall prevent the payment in good faith of reasonable and proper remuneration to any employee or service provider of the Management Committee.
- (b) All accounts of The Furniture Project Nottinghamshire shall be the responsibility of the Treasurer who shall be responsible for presenting a quarterly statement of the financial position of The Furniture Project Nottinghamshire to the Management Committee and a report on the accounts to the membership at the Annual General Meeting.
- (c) All monies received by or on behalf of The Furniture Project Nottinghamshire shall be paid into such account(s) at such banks as are approved by the Management Committee and any cheques drawn on such accounts shall bear the signatures of at least two of those persons who by resolution of the Management Committee have been authorised to draw on such account or accounts.
- (d) The financial year shall run from April 1st to March 31st. Once at least in every year the accounts of The Furniture Project Nottinghamshire shall be audited by one or more independent auditors.
- (e) The Management Committee may appoint and may determine the appointment of a custodian, trustee or trust corporation of not less than three persons to act as trustees for the purpose of holding any money or property belonging to The Furniture Project Nottinghamshire.
- (f) The trustees may on behalf of The Furniture Project Nottinghamshire and with the approval of the Management Committee invest any money required for the immediate purpose of The Furniture Project Nottinghamshire in any of the securities in which trust money may be by law invested with power from time to time to transpose such investments with the knowledge and approval of the Management Committee. Any property acquired by or for The Furniture Project Nottinghamshire shall be vested in the trustees.

(g) The trustees shall with such consent as by law required deal with the property so vested in them by way of sale, mortgage, charge, lease or otherwise howsoever directed by The Furniture Project Nottinghamshire. Such direction shall be given by a resolution of the members of the Management Committee passed by the majority of members present at a duly constituted meeting. A certificate signed by the Chair for the time being of The Furniture Project Nottinghamshire shall in favour of a purchaser, mortgagee, charges, leasee or guarantee be conclusive evidence that such a direction was duly given.

9. DISSOLUTION

The Furniture Project Nottinghamshire may at any time be dissolved by a resolution passed by a two-thirds majority of those present and voting at a meeting of The Furniture Project Nottinghamshire of which at least twenty-one days' notice shall have been sent to all members of The Furniture Project Nottinghamshire. Such resolutions may give instructions for the disposal of any assets held by or in the name of The Furniture Project Nottinghamshire provided that if any property remains, after the satisfaction of all debts and liabilities such property shall be given or transferred to some other charitable purpose which is similar to some or all of the objects of The Furniture Project Nottinghamshire as the Management Committee may determine.

10. ALTERATIONS TO THE CONSTITUTION

Alterations to the constitution shall receive the assent of not less than two-thirds of the members of The Furniture Project Nottinghamshire and voting at a Special Meeting. A resolution for the alteration of the constitution shall be received by the Chair of the Management Committee at least twenty-one days before the meeting at which the resolution is to be brought forward. At least fourteen days' notice in writing shall be given to the members and shall include notice of the alterations proposed.

Date adopted: 06/02/2018

Signed by Chair: M. Manning

Chairperson's Report

This is my 17th year of involvement with the Project, my seventh year as Chairman and consequently my seventh Chairman's report.

I said last year that The Project is continuing to go from strength to strength and this year has been no exception. We find ourselves in a very sound financial position and it has to be because of the hard work from all the staff and volunteers all ably managed by Carole our Project Manager and her equally able assistant Kevin.

I wanted to single them out particularly for their hard work and dedication but it is the whole team who produce the results. I would also like to mention another Carol, (this one without an "e") who joined us and provides Carole and the Project with some excellent clerical assistance and has become our "Facebook" expert. Thank you Carol.

Donations are still almost as many as we can cope with and the referrals are not diminishing, highlighting the difficulty many people in this country have to cope with. We always say we help to turn a house into a home and that is just what we continue do very, very well!

I mentioned the loss of the shop on Forest Road last year and the move to the old indoor market on Sherwood Drive. This is proving to be a success but we do need to advertise the fact we have moved there!!! Roundabout is helping in getting the message around the town and thanks to John Bradford, a member of Roundabout's Management Committee for organising this.

Gift Aid continues to work very well and no mention of it should be made without expressing our thanks to Kevin the Gift Aid Co-ordinator, ensuring the Gift Aided goods are correctly highlighted when they arrive as donations. We currently claim around £30,000 a year!!!

No report would be complete without me thanking our many volunteers and staff, particularly those working in the new Market and our long-term drivers for their enormous effort and commitment.

On behalf of the Management Committee, many, many thank to all for your tremendous effort again this year

Best wishes.

Mike MANNING

Chairman

Management Committee

Furniture Project Nottinghamshire

The Furniture Project

The work of the Furniture Project covers over 600 square miles of rural Nottinghamshire, with a population of over 250,000 people. We are also now covering parts of Lincolnshire and Derbyshire as the Project expands.

This Project seeks to assist those in need by providing essential items of furniture at a heavily subsidised rate. This is done by collecting items donated by the public which are passed on via a referral system. The Project relies on a increasing number of welfare agencies/ organisations who administer the forms on our behalf.

The Project operates five vehicles six days a week assisted by volunteers, and community service placements. We cover Mansfield, Newark, Retford, Worksop, Nottingham and all the villages in between as well as parts of Lincolnshire.

The Project attempts to assist all those meeting eligibility criteria but in particular those experiencing distress and hardship, e.g., homelessness, domestic violence, fire / flood victims or those returning into the community from institutions, prisons or hospitals.

Serving such a large rural area and providing a service to a dispersed population is not an easy task and can create logistical problems.

Cut backs to the benefit system highlight that it's even harder for clients to access loans and grants through Social Security, putting even more pressure onto the Project to help those in need and giving more credibility for the existence of this much needed Project. On occasions the demand for some items of furniture exceeds the supply available, making it impossible to provide all the items requested.

Customer Care Statement

Courteous We will treat YOU with courtesy and respect at all times.

Useful We will provide YOU with an expert service to help you to achieve your aims.

Sensitive We will provide YOU with a service which is sensitive to different needs.

Timely We will make the best possible use of our time, and YOUR'S, to keep deadlines.

Open We will listen to YOU and be flexible in our approach.

Motivated We will have an enthusiastic approach in our work for YOU.

Equality We will treat YOU fairly and in an un-biased way.

Responsive We will respond to YOUR needs in a positive and appropriate way.

Communication We will listen to YOU and keep YOU informed.

Accountable We will take responsibility for our actions to YOU.

Reliable We will keep YOU informed.

Excellence We will provide a quality service to meet YOUR needs.

Head Office & Warehouse

The Furniture Project Nottinghamshire Head Office and Warehouse is located in Unit 190 Boughton Industrial Estate North, Boughton, Newark, Notts. NG22 9LD. Tel: 01623 836410.

We sell new clothes and excess furniture from here as well as co-ordinating our referral system for people experiencing hardship and need and administering Gift Aid on donated furniture and household items.

Anyone wishing to donate furniture or household items which are in a good, reusable condition should ring us on the above number. All donations are gratefully received.

Opening Hours:

Mon - Thurs: 8.30am - 4.30pm

Friday: 8.30am - 4.00pm

Saturday: 9.30am - 2.30pm





Gift Aid plays an important part in helping to fund the Project and is currently contributing over £30,000 per year. Every time we get a donation we ask whether the donor would like to Gift Aid it. As long as the donor is a UK tax payer then for every £1 a donation makes we can claim and extra 25p from the Inland Revenue. #giftaid #askusaboutit #makingyourdonationgofurther #itcostsyounothing







Meet the staff based at our Head Office / Warehouse:



Carole Batey,
Project Manager



Kev O'Hare,
Gift Aid Co-ordinator



Ray Brindley,
Warehouse Supervisor



Kim King, Receptionist



Carol White, Administrator

Our Shop

The Furniture Project Nottinghamshire shop is located in the old Ollerton Indoor Market on Sherwood Drive, New Ollerton (opposite Ollerton & Boughton Town Hall).







Visit our shop today and grab yourself a bargain!

We are based in the old indoor market on Sherwood Drive, Ollerton. NG22 9PP (Opposite Ollerton Town Hall).

We sell a wide range of pre-loved household furniture at affordable prices and brand-new clothing starting at £4.00 for tops, skirts, jeans and trousers, £6.00 for jackets, £8.00 for dresses and £12.00 for coats. Stock changes weekly.

Shop opening times:

9am - 4pm Mon

9am - 3pm Tues

Weds 9am - 4pm

Thurs 9am - 4pm Fri 9am - 4pm

10am - 2pm

#reuse&recycle





Check us out on Facebook: www.facebook.com/thefurnitureprojectnottinghamshire

For shop enquiries Tel: 01623 836622

To donate unwanted furniture and household items Tel: 01623 836410

Registered Charity No: 1119360



#shoplocal

A5 Flyer created to promote the shop and Project







The aims and objectives of The Furniture Project Nottinghamshire are:

- To relieve the effects of poverty for disadvantaged people and help reduce need, hardship or distress by offering a provision of subsidised furniture and other essential household items to those in need.
- To promote the 3 R's (Reduce, Reuse, Recycle) and reduce the amount going to landfill and thus help to protect our environment.
- To offer volunteering and work placements to help people get back into paid employment or add a new dimension to the lives of those who are retired or in part time employment.
- To provide 'community payback' opportunities for Nottinghamshire Probation Service placements.

In order to achieve this we rely on donated furniture which we send out on referrals to those struggling to afford the basics to make 'a house a home'. Any excess stock we get we sell at affordable prices to the wider community as an alternative to buying new when money is much tighter for all. The money raised from these sales allows the Charity to keep offering a subsidised referral service and continue reaching those most in need in our communities.



#shoplocal



#pre-loved



#reuse&recycle



#workingtogether





Pictured outside the shop are:

Shop Manager Becki Cooper (far right) with volunteers Dawn and Jackie.

Review of Activities and Achievements 2017 / 18

The Furniture Project Nottinghamshire has had a busy year during 2017 / 18 going from strength to strength under new leadership from Carole Batey, Project Manager and Kevin O'Hare, Deputy Manager: Here are just some of the activities / achievements we have been part of...

25th Anniversary Celebrations

August 2017 marked a huge milestone for The Furniture Project Nottinghamshire with it celebrating 25 years serving the community and providing furniture and household items to families and individuals in need. To mark this occasion we invited the local community, volunteers and people who have supported the project over the last 25 years to come along and join in the celebrations on the 12th August with free food, ice cream, a bouncy castle and 25% of anything purchased on the day. It was a roaring success with over 100 people, young and old, turning out to show their support!







Buy Nothing New Day

In conjunction with the Reuse Network we held our first ever 'Buy Nothing New' Day on Friday 24th November 2017 as an ethical alternative to Black Friday to try and encourage people to buy preloved furniture whilst promoting what we are all about. We offered 10% of all furniture and household items and everyone that spent over £10 got entered into a prize draw to win a £50 voucher to be spent at either the shop or warehouse. It was a good day and lots of customers went away knowing a bit more about us and with a bargain to boot! We hope to make this an annual event.





Syrian Resettlement Project

The project was asked to get involved with the Syrian Resettlement Project and has helped to furnish a number of homes for refugees being resettled in the UK from war torn Syria. We attend meetings held by NCC and NSDC as well as the Refugee Forum. We have also offered volunteering placements for some of the Syrian refugees who wanted to gain work experience and improve their English.

Christmas Light Switch On

The project had a stall at the Ollerton Christmas Lights switch on, on Friday 1st December 2017 and opened up the shop to sell items and promote the work that we do. The Town Council also approached the project and asked if Santa's Grotto could be located inside the shop and we were more than happy to oblige. It was a great day and we raised £270 selling Christmas decorations and £105 on a tombola in the shop.







Visit by Paddy Tipping, Police & Crime Commissioner

Paddy Tipping, Police and Crime Commissioner for Nottinghamshire visited The Furniture Project Nottinghamshire on Thursday 11th January to find out what the project is all about and the services it provides for people living in Nottinghamshire. He was particularly interested in finding out about how the project works with the Probation Service and was keen to hear about the Community Payback placements that we offer to offenders as a way of rehabilitation and payback to the community for the crimes they have committed. The Community Payback scheme is unpaid, hard work but also offers offenders the chance to get involved in their local communities, learn new skills and do something positive and worthwhile which all helps to make the communities we live in safer and better places to be. Carole Batey, Project Manager for The Furniture Project Nottinghamshire said: "It was fantastic to get recognition from the Police and Crime Commissioner for all the work we do with the Probation Service and offenders and to be able to show him around the Project and meet the volunteers and staff who are passionate about the work we do."







Facebook Page set up!

We finally took the plunge and set up a Facebook page for the project. It is www.facebook.com/thefurnitureprojectnottinghamshire and to date has over 360 likes and counting. Since being set up in in August 2017 it has had lots of likes and enquiries about our service and stock for sale. We have been able to use it to promote what we do, promote shop and warehouse sales and any special events we have taken part in or organised. Feedback has been positive and it is a useful promotion tool.



New vans purchased

Following the announcement that HOPE in Worksop was shutting down we were able to purchased 2 of their 11 reg vans in December to update our fleet. Both vans have since had our logos put on them and now go out on a daily basis collecting and delivering furniture. We have increased our days collecting from Worksop and Retford to meet this gap in provision since HOPE closed.

Shop promotion

We have actively been promoting the shop on Sherwood Drive in order to increase awareness of our move and promote shop sales. Adverts have gone out in the local press and a leaflet designed, printed and distributed around the local area. Facebook has also been used to promote opening hours and stock for sale. All of this has seen sales steadily increase as more people get to know about us!

Retford Road Estate Day of Action

On 21st February working in partnership with NSDC, Newark & Sherwood Homes, The Young Peoples Centre and Ollerton Town Council we attended the Retford Rd Estate Day of Action. We offered free textile and scrap collections and waste disposal, for a small fee, for larger items. We also reused items where we could. It was great promotion and the community really got involved. #workingtogether #communityspirit #gettinginvolved

Future Plans

As the project grows we will continue to:

- Promote Referrals so that more people in need get the benefit of subsidised furniture and household items.
- Promote the shop and warehouse and increase sales and donations.
- Work with the Syrian Resettlement Project and support them where we can.
- Promote and develop Giftaid.
- Promote reuse and recycling and reduce the amount going to landfill.
- Work in partnership with other agencies and forge ahead with new ones.
- Look at writing a Business Plan to take the project forward.
- Look at Grants available to help us develop and grow.







1997 to 2017

The Furniture Project Nottinghamshire: Statistics

We have collected the following statistics over the period 1st April 2017—31st March 2018:

- Collection items and tonnage
- Probation placements: Attendances, hours worked and no of people
- Collection locations
- Referral agencies and referrals received and delivered.

Between April 2017—March 2018 The Furniture Project Nottinghamshire made 5180 collections from 256 different towns and villages throughout Nottinghamshire and some parts of Lincolnshire.

Between April 2017—March 2018 The Furniture Project Nottinghamshire collected 14,722 items with a combined weight of approx. 407 tonnes which was diverted from landfill and either reused or recycled.

The Project also provided 4566 hours community payback between April 2017—March 2018 offering 156 individuals placements from Mansfield, Newark and Worksop Probation Services.

We currently deal with 160 referral agencies from all over Nottinghamshire. During April 2017—March 2018 we received 1,397 referrals which equates to approx. 27 referrals per week. Of all the referrals we received we were able to deliver furniture and household items to 803 families / individuals.



The Furniture Project: Items and Tonnage

April 17 - March 18

Category			Amounts Av Wt Kg	
Furniture	Furniture Bedside Unit (Cabinet or Table)	513	13.4	6867.0
Furniture	Bench (kitchen or garden, solid wood)	3	26.2	78.6
Furniture	Blanket Box, Ottoman	56	11.8	662.4
Furniture	Bookcase, Shelving Unit	324	26.3	8531.0
Furniture	Cabinet, Bureau (display & kitchen)	341	32.1	10942.4
Furniture	Chair (Kitchen, Dining)	2563	6.4	16337.3
Furniture	Chest-of-Drawers, Tallboy	631	31.0	19540.7
Furniture	Dressing table	121	35.7	4319.1
Furniture	Fire surround	21	37.5	786.7
Furniture	Headboard	108	8.5	921.2
Furniture	Sideboard Large	140	50.3	7046.0
Furniture	Small Desk, Computer Table	140	19.8	2770.6
Furniture	Table small (Coffee, Cane, Occassional)	491	14.5	7109.4
Furniture	Table	735	21.8	16037.1
Furniture	Tables small (Nest of)	67	12.7	849.9
Furniture	TV Cabinet	383	19.6	7510.7
Furniture	Wall Unit, Display Cabinet	164	58.8	9644.1
Furniture	Wardrobe Double	325	55.3	17962.5
Furniture	Wardrobe Single	256	42.1	10784.3
Home / Office Fumiture	Filing Cabinet (Metal Large)	49	45.3	2221.8
Home / Office Furniture	Office Chair	85	12.8	1085.0
Home / Office Fumiture	Office Desk	48	31.3	1502.9
Soft Furniture	Amchair	1089	31.2	33929.9
Soft Fumiture	Bed base, Double wood / divan / folding / Z bed	431	38.8	16724.4
Soft Furniture	Bed base, King-size wood, divan or double metal	75	51.6	3873.2
Soft Fumiture	Bed base, Single wood / divan / folding / Z bed	340	25.4	8630.7
Soft Furniture	Bed, Double Complete (base, mattress + headboard)	104	83.9	8726.4
Soft Fumiture	Bed, King-size Complete (base, mattress + headboard)	15	108.8	1632.1
Soft Fumiture	Bed, Single Complete (base, mattress + headboard)	107	53.5	5722.9
Soft Fumiture	Bunk bed / Cabin bed	45	58.8	2645.7
Soft Fumiture	Chair Cane with Cushions	58	14.6	848.4
Soft Fumiture	Chaise Longue	2	34.8	69.6
Soft Furniture	E lectric Armchair	9	54.0	486.0
Soft Furniture	E lectric Bed	16	100.0	1600.0
Soft Fumiture	Futon / Sofabed (wooden base with mattress)	41	39.1	1601.7
Soft Fumiture	Mattress, Double	270	29.0	7827.3
Soft Furniture	Mattress, King-size	106	34.7	3677.8
Soft Furniture	Mattress, Single	180	18.2	3267.0
Soft Furniture	Recliner chair	121	44.4	5373.7
Soft Furniture	Sofa 2 seater	762	49.5	37741.6
Soft Furniture	Sofa 3 seater	1017	53.4	54263.4
Soft Furniture	Sofa Bed, metal frame	70	69.0	4833.0
Soft Furniture	Sofa Comer Unit (large)	53	100.4	5318.8
Soft Furniture	Sofa Occasional cane / conservatory normally with cushions	14	23.0	321.7
Soft Furniture	Stool / Pouffe	205	7.8	1589.9
	Sub-Total	12,694		364,216.2
	Household Miscellaneous Goods			
Bric-a-Brac	Bric-a-Brac (box) / duvets & pillo vs	464	8.8	4062.7
Children's Items	Cot	49	18.4	900.5
Misc	Stairqate / maqazine rack	91	5.3	479.6
Leisure	Bicycle, adult	17	14.9	253.4
Leisure	Bicycle, child	3	11.3	33.9
Leisure	Exercise Equipment: Treadmill, cross trainer, golf dubs, etc	28	68.0	1904.0
Misc	Mirrors / pictures	164	5.0	820.0
	Sub-Total	816		8454.1
	Carpets & Flooring			
Flooring	Rug Large 7'x10' (6.5m2)	32	10.3	329.6
	Sub-Total	32		329.6
	DIY & Garden			
Garden	BBQ	1	20.2	20.2
Garden	Chair (metal, plastic or wood)	76	8.2	626.6
Garden	Lounger	1	15.4	15.4
Garden	Garden Table	13	17.1	222.9
Garden	Tool (large) i.e. spade, fork	5	1.7	8.5
	Sub-Total Sub-Total	96		893.6
	Gas Appliances			
Gas Applian ces	Cooker (Gas Free Standing)	29	53.4	1547.4
Gas Applian ces	Hob (Gas)	4	14.1	56.6
	Sub-Total	33		1604.0

	WEEE and Electrical & Electronic Equipment			
Cat 1 - Large Household Appliances	Baby belling, counter top cooker, hostess trolley	9	14.5	130.8
Cat 1 - Large Household Appliances	Cooker (Electric Free Standing)	68	45.4	3089.8
Cat 1 - Large Household Appliances	Dishwasher	26	46.8	1216.8
Cat 1 - Large Household Appliances	Fan Cooling	4	3.1	12.2
Cat 1 - Large Household Appliances	Fan heater	4	3.2	12.9
Cat 1 - Large Household Appliances	Fire	10	14.9	148.9
Cat 1 - Large Household Appliances	Heating Appliance, Electric Radiator	18	11.0	198.6
Cat 1 - Large Household Appliances	Hob (Electric)	0	9.2	0.0
Cat 1 - Large Household Appliances	Microwa ve	57	12.4	705.1
Cat 1 - Large Household Appliances	O vens (Electric Built in)	4	38.9	155.8
Cat 1 - Large Household Appliances	Spin-Dryer	1	17.4	17.4
Cat 1 - Large Household Appliances	Tumble Dryer	36	35.0	1259.5
Cat 1 - Large Household Appliances	T win-tub	0	17.1	0.0
Cat 1 - Large Household Appliances	Washer Dryer	2	71.1	142.2
Cat 1 - Large Household Appliances	Washing Machine	123	68.5	8431.6
Cat 2 - Small Household Appliances	Medium Equipment - bread machine, fryer, trouser press, mangle	9	6.1	55.2
Cat 2 - Small Household Appliances	Sewing Machine - Electric Household	5	9.0	45.0
Cat 2 - Small Household Appliances	Small Equipment - kettle, toaster, clock, sandwich maker, coffee maker, iron	50	1.9	96.6
Cat 2 - Small Household Appliances	Vacuum, Floor Cleaner, Sweeper	54	8.0	433.5
Cat 4 - Consumer Equipment	Hi-fi Separates (amplifier, record deck, cassette deck, CD player, radio, speakers)	28	6.1	169.7
Cat 4 - Consumer Equipment	DVD, Bluray and Set Top	14	3.0	41.3
Cat 6 - Electrical & Electronic Tools	Garden tools, electrical (small) i.e. strimmer, hedge cutter, garden vac	1	3.8	3.8
Cat 6 - Electrical & Electronic Tools	Garden tools, electrical (large) i.e. lawnmower, shredder	10	12.3	122.5
Cat 11 - Display E quipment	Flat screen (LED/LCD) TV	79	9.0	714.3
Cat 11 - Display Equipment	Flat screen Monitor	0	8.3	0.0
Cat 12 - Cooling Appliances	Air Conditioner, Dehumidifier	1	25.6	25.6
Cat 12 - Cooling Appliances	Freezer (Chest)	13	41.8	543.7
Cat 12 - Cooling Appliances	Freezer (Tall Free Standing)	30	53.4	1602.4
Cat 12 - Cooling Appliances	Freezer (Undercounter)	27	32.6	880.1
Cat 12 - Cooling Appliances	Freezer or Fridge (Table top)	7	19.7	138.0
Cat 12 - Cooling Appliances	Fridge (Tall Free Standing)	37	53.9	1994.3
Cat 12 - Cooling Appliances	Fridge (Undercounter)	76	30.1	2285.7
Cat 12 - Cooling Appliances	Fridge-Freezer (Amercian Style)	0	111.4	0.0
Cat 12 - Cooling Appliances	Fridge-Freezer (Tall Free Standing)	98	62.9	6163.3
Cat 12 - Cooling Appliances	Fridge-Freezer (Undercounter)	0	55.4	0.0
	Sub-Total	901		30836.6
	Electricial Non-WEE			
Lighting Equipment (out of scope weee)	Lamp / Light	150	4.8	727.0
	Sub-Total	150		727.0
	Grand Total	14,722		407,061.2

The Furniture Project: PROBATION PLACEMENT STATISTICS

Apr 17 - Mar 18

Month:	Probation Office:	Attendances:	Hrs Worked (av 6hrs):	No FTA:
Apr-17	Mansfield	63	378	4
Apr-17	Worksop	4	24	1
Apr-17	Newark	7	42	4
r		74	444	9
May-17	Mansfield	84	504	22
May-17	Worksop	5	30	1
May-17	Newark	17	102	2
		106	636	25
Jun-17	Mansfield	77	462	3
Jun-17	Worksop	9	54	3
Jun-17	Newark	7	42	7
		93	558	13
Jul-17	Mansfield	54	324	0
Jul-17	Worksop	3	18	2
Jul-17	Newark	6	36	0
		63	378	2
Aug-17	Mansfield	58	348	1
Aug-17	Worksop	0	0	1
Aug-17	Newark	8	48	0
		66	396	2
Sep-17	Mansfield	57	342	1
Sep-17	Worksop	0	0	0
Sep-17	Newark	4	24	2
		61	366	3
Oct-17	Mansfield	23	138	2
Oct-17	Worksop	2	12	0
Oct-17	Newark	1	6	3
N 47		26	156	5
Nov-17	Mansfield	44	264	0
Nov-17	Worksop	6	36	0
Nov-17	Newark	0 50	300	0
Dec-17	Mansfield	24	144	2
Dec-17	Worksop	2	12	0
Dec-17 Dec-17	Newark	2	12	2
Dec-17	INEWAIK	28	168	4
Jan-18	Mansfield	66	396	8
Jan-18	Worskop	0	0	0
Jan-18	Newark	4	24	1
30.1. 10	. ac war k	70	420	9
Feb-18	Mansfield	52	312	6
Feb-18	Worksop	0	0	0
Feb-18	Newark	4	24	0
		56	336	6
Mar-18	Mansfield	49	294	4
Mar-18	Worksop	14	84	1
Mar-18	Newark	5	30	0
		68	408	5

TOTAL YR	761	4566	83
Mansfield	651	3906	53
Worksop	45	270	9
Newark	65	390	21
	761	4566	83

Yearly Stats: Apr 2017 - Mar 2018							
Probation Office: No of People: Male: Fema							
Mansfield	139	132	7				
Worksop	6	6	0				
Newark	11	11	0				
	156	149	7				

The Furniture Project: Collection Locations					
April 17 - Mar 1	.8				
-					
Allington		Calverton	9	Elkesley	7
Annesley	5	Carlton	20	Elston	7
Annesley Woodhouse	4	Carlton in Lindrick	13	Epperstone	
Arnold	20	Carlton Le Moorland		Everton	
Askham		Carlton on Trent	6	Farndon	46
Aslockton	1	Carrington		Farnsfield	53
Aspley	4	Castle Marina	1	Fenton	
Attenborough		Caunton	8	Fernwood	30
Averham	4	Caythorpe		Fiskerton	14
Babworth		Chilwell	8	Flintham	7
Bakersfield	3	Church Laneham	1	Forest Fields	2
Balderton	126	Church Warsop	18	Forest Town	158
Barlborough	2	Clarborough	10	Foston	1
Barnby in the Willows	3	Claypole	8	Gamston	7
Barnstone	3	Clayworth		Gedling	12
Basford	11	Clifton	6	Giltbrook	3
Bassingfield	2	Clipstone	72	Girton	
Bathley	4	Clowne	2	Glapwell	3
Bawtry	2	Clumber Park	1	Glebethorpe	
Bayworth		Coddington	19	Gonalston	
Beckingham	1	Collingham	51	Gotham	1
Beeston	25	Colston Bassett		Grantham	18
Besthorpe	3	Colwick	2	Grindley on the Hill	1
Bestwood	5	Cotgrave	9	Grove	
Bestwood Park	3	Cottam	3	Gunthorpe	4
Bevecotes		Cresswell	6	Halam	3
Bilborough	3	Cromwell	4	Hallcroft	4
Bilsthorpe	84	Cropwell Bishop	4	Harby	
Bingham	31	Cropwell Butler	1	Harlow Wood	1
Bircotes	3	Cuckney	3	Harworth	9
Bleasby	14	Darlton		Hawksworth	1
Blidworth	52	Daybrook	3	Hawton	
Blyth	1	Dinnington	3	Hawtonville	
Bolsover	3	Drake Holes	1	Hayton	
Bothamsall	13	Dry Doddington	1	High Marnham	1
Boughton	144	Dunham on Trent	7	Highbury Vale	
Bradmore		Eakring	9	Hockerton	4
Bramcote	8	East Bridgford	6	Hodthorpe	2
Brant Broughton		East Drayton	2	Holme	2
Breaston		East Markham	23	Houghton	
Budby	1	East Stoke	1	Hoveringham	3
Bulcote	1	Eastwood	6	Hucknall	21
Bulwell	14	Edingley	9	Huthwaite	15
Bunny		Edwalton	7	Ilkeston	1
Burton Joyce	9	Edwinstowe	234	Kelham	2
Burton Waters	2	Egmanton	12	Kersall	1

Keyworth	21	Normanton on the Wolds		Shelton	1
Kilarney Park		Normanton on Soar	1	Sherwood	10
Kimberley	5	Normanton on Trent	7	Shirebrook	29
Kings Clipstone	11	North Anston	3	Shireoaks	2
Kinoulton	1	North Clifton		Shuttlewood	1
Kirkby in Ashfield	86	North Leverton	3	Sibthorpe	
Kirklington	4	North Muskham	22	Skegby	24
Kirton	8	North Scarle		Sleaford	1
Kneesall	8	North Wheatley	1	Snienton	7
Kneeton		Norton	2	South Clifton	1
Ladybay	1	Norton Disney	1	South Leverton	3
Lambley	4	North Hykeham	1	South Muskham	12
Laneham	4	Norwell	8	South Normanton	3
Langar	1	Norwell Woodhouse	3	South Scarle	2
Langford		Nottingham	86	South Wheatley	
Langold	4	Nuncargate		Southwell	132
Langwith	9	Nuthall	6	Spalford	1
Langwith Junction	5	Old Baseford	1	Spion Kop	6
Laxton	8	Old Ollerton	44	St Annes	4
Leadenham		Oldcotes		Stanton Hill	3
Lenton	4	Ompton	1	Stanton on the Wolds	1
Linby	1	Ordsall	11	Stapleford	10
Little Carlton	6	Orston	2	Staunton	1
Long Bennington	11	Ossington	2	Staythorpe	3
Long Eaton	10	Oxton	3	Stokeham	
Low Marnham		Palterton	1	Stragglethorpe	1
Lowdham	30	Papplewick	2	Strelley	1
Mansfield	517	Perlethorpe	1	Stubton	3
Mansfield Woodhouse	200	Pleasley	17	Sturton Le Steeple	1
Maplebeck	1	Pleasley Vale		Styrrup	1
Mapperley	16	Plumtree		Sutton cum Lound	1
Mapperley Top	1	Prospect	1	Sutton in Ashfield	134
Market Warsop	4	Radcliffe on Trent	13	Sutton on Trent	29
Mattersey Thorpe	2	Radford		Swinderby	3
Maythorne	4	Radmanthwaite		Syerston	
Meden Vale	21	Rainworth	93	Teversall	3
Milton	1	Rampton	5	The Meadows	2
Misterton	6	Ranby	5	Thoresby	
Moorhouse	3	Ranskill	6	Thorney	2
Morton	3	Ravensdale	2	Thurgaton	6
Muston	1	Ravenshead	39	Tickhill	2
Nether Langwith	1	Redhill		Tollerton	3
Netherfield	2	Retford	131	Top Valley	2
New Houghton	7	Rise Park		Torksey	1
New Ollerton	517	Rolleston	6	Toton	4
Newark	365	Ruddington	8	Trowell	
Newstead Village		Rufford	7	Tuxford	83
Newthorpe	4	Sandiacre	5	Underwood	1
Newton	2	Selston	7	Upper Saxondale	1
Newton on Trent	4	Shelford	3	Upton	4

71
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107
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3022
5180

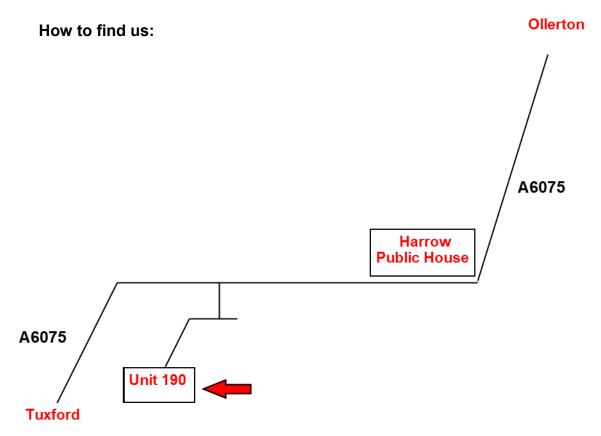
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- Mansfield District Council
- Newark & Sherwood District Council
- Nottinghamshire Probation Services

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- Newark & Sherwood District Council (Housing Options Department)
- Nottinghamshire Probation Service Headquarters
- Newark, Worksop and Mansfield Probation Services
- Nottinghamshire County Council for the use of Worksop Recycling Site
- Highland Vehicle Repairs
- Lloyds Bank at Ollerton
- All of the wonderful staff and volunteers who work so hard to make the Project a success



We now have a Facebook page so you can keep up to date with news, events, etc...

Please like us on Facebook at: www.facebook.com/thefurnitureprojectnottinghamshire

