



THE FURNITURE PROJECT *Nottinghamshire*



Annual Report & Accounts



April 2018 - March 2019



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Registered Charity Number: 1119360

Registered Company Number: 6016545

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Aims and Objectives

The main objects of The Furniture Project Nottinghamshire are:

- ◆ To relieve the effects of poverty for disadvantaged people and help reduce need, hardship or distress by offering a provision of subsidised furniture and other essential household items to those in need.
- ◆ To promote the 3 R's (Reduce, Reuse, Recycle) and reduce the amount going to landfill and thus help to protect our environment.
- ◆ To offer volunteering and work placements to help people get back into paid employment or add a new dimension to the lives of those who are retired or in part time employment.
- ◆ To provide 'community payback' opportunities for Nottinghamshire Probation Service placements.



The Furniture Project Nottinghamshire began as an idea in 1991 when increased unemployment and a change in the Social Security benefit system resulted in less access to grants from the Social Fund for items like household furniture, even amongst those meeting all the criteria for eligibility.

Against this background, and with growing evidence of need, staff and volunteers from the Community Development Project and Unemployed Centre based at the Dukeries Complex, New Ollerton, embarked on a pilot furniture project (following an idea by Community Worker, Rosemary McDonald). Helped by Bassetlaw Probation Service providing transport and volunteers; and with garage storage space given by Nottinghamshire Community Housing Association, the first seeds of The Furniture Project were sown.

The pilot was so successful, and the demand for the service so great that a funding package was put together and in August 1992, with grant aid in place, The Furniture Project was officially formed and moved to premises on Boughton Industrial Estate in October 1992, where it is still based today.

The Furniture Project Nottinghamshire's main objective is to relieve the effects of poverty for disadvantaged people living in deprived communities in Nottinghamshire. In order to achieve this it relies on donated furniture which is sent out on referrals to those struggling to afford the basics to make 'a house a home'. Any excess stock is sold at affordable prices to the wider community as an alternative to buying new when money is much tighter for all. The money raised from these sales allows the Charity to keep offering a subsidised referral service and continue reaching those most in need in our communities.



#shoplocal



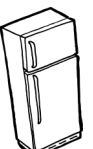
#pre-loved



#reuse&recycle



#workingtogether



Equality & Diversity Policy

The Furniture Project Nottinghamshire is committed to providing employment opportunities and services on an equitable basis to all.

The aim of this policy is to ensure that no job applicant, employee, volunteer, client or customer receives less favourable treatment on the grounds of gender, race, disability, colour, nationality, ethnic or national origin, marital status, sexuality, responsibility for dependants or religion.

Selection criteria and procedures will be kept under review to ensure that individuals are selected, promoted and treated on the basis of their relevant merits and abilities.

All employees will be given equality of opportunity within the Project.

The provision of services and their delivery practices and procedures will also be kept under review to ensure that they are not unlawfully or unfairly discriminatory and that services are provided on the basis of identified needs.

The Furniture Project Nottinghamshire is committed to a programme of action to make this policy fully effective.

We believe that those associated with the Project have a responsibility to address the following issues in a local and national context.

The Furniture Project Nottinghamshire covering North Nottinghamshire and surrounding counties accepts and welcomes the various "Government Acts" affecting and improving the rights of individuals associated with their place of work.

We also fully support improvements in access and equality for those with disabilities.

The Furniture Project Nottinghamshire is actively committed in all its work to challenging racism, sexism and combating discrimination in its employment practices, and in all its work.

In its work The Furniture Project Nottinghamshire is committed to challenging discrimination in all its forms, and to support its workers in doing this.

The Furniture Project is striving to become an Equal Opportunities Employer.

Management Committee Members

<u>Chairman</u>	Mike Manning	Local Resident
<u>Company Secretary</u>	John Bradford	Local Resident
<u>Committee Member</u>	Tracey Adams	NCHA
<u>Committee Member</u>	Charles Daysh	Jones & Co Solicitors
<u>Committee Member</u>	Derek Batey	Ollerton & Boughton Town Council
<u>Committee Member</u>	Christine Fisher	Mansfield District Council
<u>Committee Member</u>	Paula Hancock	Ollerton & Boughton Town Council

Staff & Volunteers

Staff:		Volunteers:	
<u>Project Manager</u>	Carole Batey	<u>Volunteer Driver</u>	Paul Allen David Brindley Mark Mears Tony Finney
<u>Deputy Manager & Gift Aid Coordinator</u>	Kevin O'Hare		
<u>Administrator</u>	Carol White	<u>Volunteer Drivers Mate</u>	Alan Wheeler Rob Hallam Gordon O'Shea Scott Clarke Keiran Croft John Scott 4 Syrian Volunteers
<u>Receptionist</u>	Kim King		
<u>Warehouse Supervisor</u>	Raymond Brindley		
<u>Shop Manager</u>	Rebecca Cooper	<u>Clothes (Warehouse)</u>	Clare Holmes Janet Moore
<u>Project Drivers</u>	Andrew Gill John Clarridge Brett Holmes Chris Bird	<u>Shop Volunteers</u>	Nancy George Jackie Galloway Dan Tryner Dawn White Winnie Lee Margaret Nisbett

THE FURNITURE PROJECT NOTTINGHAMSHIRE

CONSTITUTION

1. NAME

The name of the Organisation is The Furniture Project Nottinghamshire covering the East Midlands.

2. OBJECTS

The object(s) of The Furniture Project Nottinghamshire are:

-to relieve the effects of poverty for disadvantaged people and help reduce need, hardship or distress by offering a provision of subsidised furniture and other essential household items to those in need.

-to promote the 3 R's (Reduce, Reuse, Recycle) and reduce the amount going to landfill and thus help to protect our environment.

-to offer volunteering and work placements to help people get back into paid employment or add a new dimension to the lives of those who are retired or in part time employment.

-to provide 'community payback' opportunities for Nottinghamshire Probation Service placements.

In furtherance of the forgoing but not otherwise, The Furniture Project Nottinghamshire shall have the following powers: -

(i) To purchase, acquire or receive gifts of essential items of furniture, bedding and other household accessories for re-use by needy families.

(ii) Obtain, collect and receive money and funds by way of contributions, donations, Gift Aid, sale of excess stock, legacies, grants and any other lawful method, and accept and receive gifts of property of any description whether subject to any special trusts or not.

(iii) Procure and provide information.

(iv) Procure to be written and print, publish, issue and circulate gratuitously or otherwise any periodicals, books, pamphlets, leaflets or other documents.

(v) Arrange and provide for or join in arranging and providing for the holding of exhibitions, meetings, lectures and classes.

(vi) To employ and remunerate such staff as are necessary for carrying out the work of The Furniture Project Nottinghamshire.

(vii) To do all such things as are necessary for the attainment of the above objects, including the holding of property and raising of funds from statutory or voluntary sources

3. MEMBERSHIP

(a) Membership of The Furniture Project Nottinghamshire shall be open to: -

(i) Voluntary and Statutory Organisations who shall normally have a named representative and groups whose objectives include those which are consistent with those of The Furniture Project Nottinghamshire, and who are accepted into membership by the Management Committee, to be approved by the next General Meeting.

- (ii) Interested individuals accepted into membership by the Management Committee, to be approved at the next general meeting.
 - (iii) Individuals currently volunteering for The Furniture Project Nottinghamshire.
- (b) Members will be entitled to attend and vote at general meetings, to be elected onto the Management Committee according to 4(b) and to be informed of any major changes in policy. They will also have the right to call special general meetings according to section 6(a) hereof.

4. MANAGEMENT

- (a) The affairs of The Furniture Project Nottinghamshire including the management of any freehold or leasehold property or premises held under licence or any funds held by The Furniture Project Nottinghamshire shall be directed by a committee (hereinafter called the "Management Committee") which shall be responsible for determining all matters of general policy.
- (b) The Management Committee shall consist of: -
- (i) Up to 11 full members to be elected at the Annual General Meeting. These shall be the Chair, Vice-Chair, Treasurer, and Secretary to be elected separately and seven others to be elected from the membership of The Furniture Project Nottinghamshire. These 11 members are to be elected from the membership as defined in 3(a).
 - (ii) A representative from the funding authority(s) shall have the right to attend meetings of the Management Committee but shall not have a right to vote.
 - (iii) Members of staff of The Furniture Project Nottinghamshire shall have the right to appoint a staff representative and have the same right of attendance as the Project Manger but will be asked to leave when disciplinary matters or conditions of service are discussed.
 - (iv) A volunteer representative shall have the right to attend meetings of the Management Committee but shall not have the right to vote. They will be asked to leave the meeting when discussing confidential matters.
- (c) Where a place (or places) on the Management Committee are not filled; or where any member dies, resigns, or otherwise ceases to be a member of the Management Committee then it shall have the power to co-opt up to four other members to fill such vacant places until the end of the next Annual General Meeting.
- (d) The Management Committee shall serve from the end of the Annual General Meeting in one year until the end of the Annual General Meeting on the following year.
- (e) It shall be the duty of the Chair to conduct meetings of the Management Committee. If the Chair is absent from any meetings the Vice-Chair, if present, shall preside, or if she/he shall also be absent the members present shall before any business is conducted choose one of their number to preside at the meeting. It shall be the duty of the Secretary to ensure that an accurate record of all business conducted by the Management Committee is maintained. It shall be the duty of the Treasurer to conduct and supervise the financial affairs of the Management Committee and The Furniture Project Nottinghamshire. Each said officer shall be ex-officio members of the sub-committees (as hereinafter defined).
- (f) The Management Committee shall have the power to appoint such sub-committees as may from time to time be necessary and to determine the terms of reference and procedure of such sub-committees. The Management Committee may delegate to any such sub-committees any or all of its powers as it may determine from time to time.
- (g) The Management Committee shall meet at least six times a year.

(h) In case the Management Committee shall not be unanimous upon any matter the decision of the majority shall bind the minority. Each member of the Management Committee shall be entitled to one vote. In the event of an equality of votes the chair, or other person presiding at the meeting shall have the casting vote.

(i) Any four members of the Management Committee shall form a quorum but if within half an hour of the appointed time for the meeting a quorum is not present then the meeting shall proceed but no resolution may be proposed.

(j) The Management Committee may invite to any single meeting or meetings such person, or persons as it shall in its absolute discretion think fit but such person, or persons shall not be entitled to vote in any proceedings of the Management Committee.

(k) The Management Committee may by a simple majority pass a vote of no confidence in one or more of the officers referred to above and upon such resolution being passed the officer(s) in question shall cease to act and the Management Committee shall have power to replace her/him provided that no such resolution be passed unless the officer in question and all other members of the Management Committee have received fourteen days' notice in writing of the proposed resolution.

(l) Organisations represented on the Management Committee may nominate deputies to their appointed representatives. Such deputies may attend meetings when the appointed representatives are unable to attend but shall not exercise the power of voting of the appointed representatives.

(m) The Management Committee may, at its discretion regard as lapsed the membership of any member of the Management Committee who has attended less than two of six consecutive meetings and in the case of a representative members may, after informing the member concerned, invite the organisation to nominate a replacement member.

(n) Any member of the Management Committee shall cease to be a member thereof on the passing by a two-thirds majority of a resolution of that Management Committee provided that no such resolution shall be passed unless the member in question and all other members of the Management Committee have received no less than fourteen days' notice in writing of the proposed resolution.

(o) A member who is required to cease to be a member in accordance with paragraphs (k) - (n) shall have the right to appeal to a Special General Meeting of The Furniture Project Nottinghamshire called in accordance with clause 6(b) hereof, which meeting shall have the power to reinstate the said number of the Management Committee.

(p) The Management Committee shall be responsible for the recruitment, appointment, management and dismissal, where necessary, of any persons employed by The Furniture Project Nottinghamshire and shall ensure that such employees provide the Management Committee with adequate reports on their activities in their employment. However, such paid employees although they may be invited to attend and report to Management Committee Meetings in a non-voting capacity, may not attend at which their terms and conditions of employment are discussed.

(q) No member of the Management Committee shall derive any pecuniary benefit from The Furniture Project Nottinghamshire and no such member shall be appointed to any office for which she/he would be entitled to receive payment for his/her service out of the funds or property of The Furniture Project Nottinghamshire.

(r) A member of the Management Committee shall be entitled to receive reasonable out of pocket payments by way of reimbursement of expenses properly and necessarily incurred by him/her for the purpose of enabling her/him to perform any of her/his duties as a member of the Management Committee.

(s) The Management Committee shall have the power to nominate persons to represent The Furniture Project Nottinghamshire on other organisations.

(t) The Management Committee shall appoint qualified accountants and auditors and pay a reasonable remuneration to them.

(u) The Chair and one other officer of the Management Committee may in exceptional circumstances make a decision on behalf of the Management Committee so long as that decision is brought before the next Management Committee Meeting for ratification.

5. ANNUAL GENERAL MEETING

(a) The Annual General Meeting shall be held in each year at such time (not being more than fifteen months after the holding of the preceding Annual Meeting) and such place as the Management Committee shall determine. At least twenty-one days' notice shall be given in writing to the members of The Furniture Project Nottinghamshire and the Management Committee. Other meetings of The Furniture Project Nottinghamshire shall be held at such times as may be determined by the Management Committee.

(b) The purpose of the meeting shall be for the members to receive a report from the Management Committee on the work and activities of the previous year and on the current situation, work and prospects of The Furniture Project Nottinghamshire; of receiving a report on the accounts of The Furniture Project Nottinghamshire; of electing officers of The Furniture Project Nottinghamshire and other members to form the Management Committee for the following year in accordance with paragraphs 4(b) hereof and of voting upon any resolutions to amend the Constitution of The Furniture Project Nottinghamshire in accordance with clause 10 hereof. Nominations for election of officers of The Furniture Project Nottinghamshire and other members to form the Management Committee should be sent to the Chairperson not less than fourteen days prior to the Annual General Meeting.

(c) The Management Committee shall have the power to set up such Committees, Sub-Committees, Working Parties and/or Support Groups as shall be deemed necessary for the proper management of The Furniture Project Nottinghamshire, provided that full and regular reports are made back to the Management Committee and provided that a majority of the members of such Committees, Sub-Committees, Working Parties and/or Support Groups shall be members of the Management Committee.

(d) The proceedings of the Management Committee shall not be invalidated by any failure to appoint or any defect in the appointment, election or qualification of a member.

6. SPECIAL GENERAL MEETING

(a) The Chair shall, within twenty-eight days of the Secretary, or Chair, receiving a written request to do so signed by not less than four full members and which give reasons for the said request call a Special General Meeting of The Furniture Project Nottinghamshire for the purpose stated in the said request.

(b) A member dismissed by resolution of the Management Committee wishing to exercise her/his right to appeal under clause 4(n) above shall give notice in writing to this effect to the Secretary or Chair within seven days of the said resolution being passed. The Secretary or Chair shall then call a Special General Meeting of The Furniture Project Nottinghamshire for the purpose of hearing the said appeal.

(c) A meeting called under paragraphs (a) & (b) above shall not take place less than twenty-one working days after it has been called and each member has had notification sent by email of the day, time and venue fixed for the meeting.

7. PROCEDURE AT GENERAL MEETING

- (a) It shall be the duty of the Management Committee to determine who shall chair any General Meeting of The Furniture Project Nottinghamshire.
- (b) It shall be the duty of the Management Committee to ensure that proper minutes are taken of any General Meeting.
- (c) Subject to clause 10 hereof all questions arising at any General Meeting shall be decided by a simple majority of those present and entitled to vote thereat. The Chair shall in an equality of votes have the casting vote.
- (d) Only those persons who are members of The Furniture Project Nottinghamshire shall be entitled to vote at any General Meeting of The Furniture Project.
- (e) Where a Special General Meeting has been called in accordance with clause 6(b) above, then the former member of the Management Committee shall have the right to address the said meeting as to why she/he should be reinstated on the Management Committee. A member of the Management Committee shall state the reasons for their actions.

8. FINANCE

- (a) The income and property of The Furniture Project Nottinghamshire wherever derived shall be applied solely towards the promotion of the objects of The Furniture Project Nottinghamshire as set forth in this constitution, and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by the way of profit to any member of the Management Committee provided that nothing herein shall prevent the payment in good faith of reasonable and proper remuneration to any employee or service provider of the Management Committee.
- (b) All accounts of The Furniture Project Nottinghamshire shall be the responsibility of the Treasurer who shall be responsible for presenting a quarterly statement of the financial position of The Furniture Project Nottinghamshire to the Management Committee and a report on the accounts to the membership at the Annual General Meeting.
- (c) All monies received by or on behalf of The Furniture Project Nottinghamshire shall be paid into such account(s) at such banks as are approved by the Management Committee and any cheques drawn on such accounts shall bear the signatures of at least two of those persons who by resolution of the Management Committee have been authorised to draw on such account or accounts.
- (d) The financial year shall run from April 1st to March 31st. Once at least in every year the accounts of The Furniture Project Nottinghamshire shall be audited by one or more independent auditors.
- (e) The Management Committee may appoint and may determine the appointment of a custodian, trustee or trust corporation of not less than three persons to act as trustees for the purpose of holding any money or property belonging to The Furniture Project Nottinghamshire.
- (f) The trustees may on behalf of The Furniture Project Nottinghamshire and with the approval of the Management Committee invest any money required for the immediate purpose of The Furniture Project Nottinghamshire in any of the securities in which trust money may be by law invested with power from time to time to transpose such investments with the knowledge and approval of the Management Committee. Any property acquired by or for The Furniture Project Nottinghamshire shall be vested in the trustees.

(g) The trustees shall with such consent as by law required deal with the property so vested in them by way of sale, mortgage, charge, lease or otherwise howsoever directed by The Furniture Project Nottinghamshire. Such direction shall be given by a resolution of the members of the Management Committee passed by the majority of members present at a duly constituted meeting. A certificate signed by the Chair for the time being of The Furniture Project Nottinghamshire shall in favour of a purchaser, mortgagee, charges, leasee or guarantee be conclusive evidence that such a direction was duly given.

9. DISSOLUTION

The Furniture Project Nottinghamshire may at any time be dissolved by a resolution passed by a two-thirds majority of those present and voting at a meeting of The Furniture Project Nottinghamshire of which at least twenty-one days' notice shall have been sent to all members of The Furniture Project Nottinghamshire. Such resolutions may give instructions for the disposal of any assets held by or in the name of The Furniture Project Nottinghamshire provided that if any property remains, after the satisfaction of all debts and liabilities such property shall be given or transferred to some other charitable purpose which is similar to some or all of the objects of The Furniture Project Nottinghamshire as the Management Committee may determine.

10. ALTERATIONS TO THE CONSTITUTION

Alterations to the constitution shall receive the assent of not less than two-thirds of the members of The Furniture Project Nottinghamshire and voting at a Special Meeting. A resolution for the alteration of the constitution shall be received by the Chair of the Management Committee at least twenty-one days before the meeting at which the resolution is to be brought forward. At least fourteen days' notice in writing shall be given to the members and shall include notice of the alterations proposed.

Date adopted: 06/02/2018

Signed by Chair: M. Manning

Chairperson's Report

This is my 18th year of involvement with the Project, my eighth year as Chairman and consequently my eighth Chairman's report.

I said last year that The Project is continuing to go from strength to strength and yet again I am pleased to say this trend is continuing. Our financial position is improving not just year on year but month on month and it continues to reflect the hard work from all the staff and volunteers all ably managed by Carole our Project Manager and her equally able assistant Kevin.

Donations are still almost as many as we can cope with and the referrals are not diminishing, highlighting the difficulty many people in this country have to cope with. We always say we help to turn a house into a home and that is just what we continue to do very, very well!

The decision last year to move out of the Market and back into the original shop on Forest Road has proved most successful. The continual battle to keep the market warm and dry was lost but although our rent for the Forest Road shop is much more we have much greater footfall, sales are up and Becky and the volunteers have made it a real show piece for the Project.

Gift Aid continues to work very well and no mention of it should be made without expressing our thanks to Kevin the Gift Aid Co-ordinator. He and Carole are looking at a computer system to streamline the process and audit trail for all goods and hopefully it will prove a great success too!!

No report would be complete without me thanking our many volunteers and staff, and particularly Carole who manages the whole Project with considerable skill. We should not forget of course the Management Committee who put their time in as volunteers as well!

On behalf of the Management Committee, many, many thanks to all for your tremendous effort again this year.

Best wishes.

Mike MANNING

Chairman

Management Committee

The Furniture Project Nottinghamshire

The Furniture Project Nottinghamshire

The work of the Furniture Project Nottinghamshire covers over 600 square miles of rural Nottinghamshire, with a population of over 250,000 people. We are also now covering parts of Lincolnshire and Derbyshire as the Project expands.

This Project seeks to assist those in need by providing essential items of furniture at a heavily subsidised rate. This is done by collecting items donated by the public which are passed on via a referral system. The Project relies on an increasing number of welfare agencies/ organisations who administer the forms on our behalf.

The Project operates five vehicles six days a week assisted by volunteers, and community service placements. We cover Mansfield, Newark, Retford, Worksop, Nottingham and all the villages in between as well as parts of Lincolnshire and some parts of Derbyshire.

The Project attempts to assist all those meeting eligibility criteria but in particular those experiencing distress and hardship, e.g., homelessness, domestic violence, fire / flood victims or those returning into the community from institutions, prisons or hospitals.

Serving such a large rural area and providing a service to a dispersed population is not an easy task and can create logistical problems.

Cut backs to the benefit system highlight that it's even harder for clients to access loans and grants through Social Security, putting even more pressure onto the Project to help those in need and giving more credibility for the existence of this much needed Project. On occasions the demand for some items of furniture exceeds the supply available, making it impossible to provide all the items requested.

Customer Care Statement

- C**ourteous We will treat **YOU** with courtesy and respect at all times.
- U**seful We will provide **YOU** with an expert service to help you to achieve your aims.
- S**ensitive We will provide **YOU** with a service which is sensitive to different needs.
- T**imely We will make the best possible use of our time, and **YOUR'S**, to keep deadlines.
- O**pen We will listen to **YOU** and be flexible in our approach.
- M**otivated We will have an enthusiastic approach in our work for **YOU**.
- E**quality We will treat **YOU** fairly and in an un-biased way.
- R**esponsive We will respond to **YOUR** needs in a positive and appropriate way.
-
- C**ommunication We will listen to **YOU** and keep **YOU** informed.
- A**ccountable We will take responsibility for our actions to **YOU**.
- R**eliable We will keep **YOU** informed.
- E**xcellence We will provide a quality service to meet **YOUR** needs.

Head Office & Warehouse

The Furniture Project Nottinghamshire Head Office and Warehouse is located in Unit 190 Boughton Industrial Estate North, Boughton, Newark, Notts. NG22 9LD.

Tel: 01623 836410.

We sell new clothes and excess furniture from here as well as co-ordinating our referral system for people experiencing hardship and need and administering Gift Aid on donated furniture and household items.

Anyone wishing to donate furniture or household items which are in a good, reusable condition should ring us on the above number. All donations are gratefully received.

Opening Hours:

Mon - Thurs: 8.30am - 4.30pm

Friday: 8.30am - 4.00pm

Saturday: 9.30am - 2.30pm



Gift Aid plays an important part in helping to fund the Project and is currently contributing over £30,000 per year. Every time we get a donation we ask whether the donor would like to Gift Aid it. As long as the donor is a UK tax payer then for every £1 a donation makes we can claim an extra 25p from the Inland Revenue.

[#giftaid](#) [#askusaboutit](#) [#makingyourdonationgofurther](#) [#itcostsyounothing](#)

giftaid it
making donations go further

Meet the staff based at our Head Office / Warehouse:



Carole Batey,
Project Manager



Kev O'Hare,
Deputy Manager /
Gift Aid Co-ordinator



Ray Brindley,
Warehouse Supervisor



Kim King,
Receptionist



Carol White,
Administrator

Our Shop

The Furniture Project Nottinghamshire shop is now located at:
Unit 1, Forest Road, New Ollerton, Newark, Notts. NG22 9PL. Tel: 01623 836622

Shop Opening Hours:

Mon: 9am - 4pm
Tues: 9am - 3pm
Weds: 9am - 4pm
Thurs: 9am - 4pm
Fri: 9am - 4pm
Sat: 9am - 2.30pm

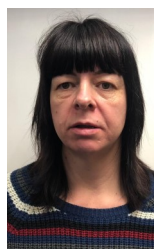


Our new shop officially opened on Saturday 3rd November 2018. It sells preloved furniture and new clothing and is managed by Becki and her team of volunteers. Thanks must go to all of them for their hard work in making the shop such a success. If you haven't already paid them a visit pop in when you are passing and take a look [#Preloved](#) [#Resue](#) [#WhyBuyNew](#) [#OllertonHighStreet](#)

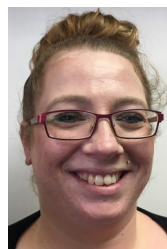
Meet the staff & volunteers based at our shop:



Rebecca Cooper
Shop Manager



Dawn White
Volunteer



Jackie Galloway
Volunteer



Winnie Lee
Volunteer



Margaret Nisbett
Volunteer



Nancy George
Volunteer

Review of Activities and Achievements 2018 / 19

The Furniture Project Nottinghamshire has had another busy year during 2018 / 19 consolidating on its achievements from the previous year, building on its strengths and expanding its reach and the work it does.

Here are just some of the activities / achievements we have been part of...

Reuse Network Annual Conference



On the 2nd May 2018 we attended the annual Reuse Network Conference at Chesford Grange Hotel, Warwickshire. We were proud to be nominated as one of the six Furniture Reuse Organisations of the Year and for Alan, one of our volunteers to be nominated as Volunteer of the Year. Although we didn't win this time it was great to get recognition for all the work that we do and for our volunteers be acknowledged as outstanding ambassadors for our Project. We picked up lots of handy tips and advice to help us continue to move the Project forward and we were also able to network and share our story with other reuse providers from all over the country.

Funding Success

We applied for funding from the Tesco Bag of Help scheme and were successful in having our Project go in to store between 1st May –30th June 18 for public voting. We were up against some tough opposition and came third receiving £1000 towards the purchase of a new vehicle.


An application was also put into the Reduce, Reuse, Recycling Fund (Veolia Nottinghamshire) for a £1000 to also go towards a new vehicle and this was also successful.

A grant of £10,000 from Mansfield District Council and money raised through the sale of excess stock meant we were able to purchase a new vehicle on the 12th February 2019 for the Project to update our aging fleet and allow us to expand our operations.



Social Media



Following on from our Facebook page, which now has over 1000 likes  we have now also created a Twitter account @furniturenotts which has been up and running since May 2018. Therefore increasing our social media presence and spreading the word about what we do, how people can get involved and all the services we offer.

Ongoing Training

In April 2018 two members of staff attended a Syrian Cultural training day as part of the work we are doing furnishing homes for refugees being resettled in the UK from war torn Syria. It was both informative and moving and gave an insight into the lives of those having to flee Syria and what their lives were like before and after the war.

In April four staff members attended a GDPR training day in preparation for the new GDPR regulations that were coming into force on the 25th May to make sure we would be compliant. From this training sheets were put together for staff and volunteers and posters put up to ensure everyone was aware of their duties regarding privacy and data protection. All policies and procedures were also updated to meet the new regulations.



In Jan 2019 the Project put on some Manual Handling training for both staff and volunteers through Wyles Safety Services Ltd.

Ollerton & Boughton Annual Scarecrow competition



This year we decided to enter our local scarecrow competition with our entry 'Mr & Mrs Recycle' to help promote our work and encourage reuse and recycling. The competition was held on the 22nd September 2018 and with the help of our volunteers we secured 3rd

place with our entry. Our volunteers had lots of fun creating the scarecrows and it was set up outside our old shop (Market). We promoted the event on our social media [#RecycleWeek](#) [#Reuse](#) [#LetsDoMore](#)



New Shop Opened



On Saturday 3rd November 2018 we officially opened our new shop on Forest Road, New Ollerton. The decision was made to relocate from our premises at the old indoor market after a constant battle to try and make the building watertight, reduce heating bills and encourage people to walk down from the main shopping centre. This proved impossible and so when the opportunity came up to move onto the main high street in Ollerton and solve all our problems and increase footfall we jumped at it. The shop had an immediate impact

with sales and footfall increasing immediately. It has quickly become our showroom for the Project and continues to go from strength to strength with sales remaining steady and acting as a focal point on the high street.



WW1 Remembrance Parade

When Ollerton & Boughton Town Council asked the local community for help with marshalling the WW1 100 year commemoration parade on 11th November 2018 both staff and volunteers at the Project jumped at the chance and offered their services. It was a fantastic day that was enjoyed by the whole community and we were all proud to be a part of it. [#100Years](#) [#WW1](#) [#Remembering](#)



'Buy Nothing New Day' Take Two



After the success of our first 'Buy Nothing New' Day in 2017 we decided to take part again and so on Friday 23rd November 2018 we held our second 'Buy Nothing New' Day to coincide with Black Friday! The aim being to encourage people to think about what they are buying and to consider buying preloved rather than new. We offered 10% off all furniture for the day and everyone that spent over £10 got a free raffle ticket for the chance to win a £50 voucher to spend at our new shop. It was excellent promotion for the Project and we look forward to the next one.

Christmas at the Project

Staff and volunteers took part in the annual Christmas Jumper Day, raising money For Save the Children [#14th December](#) [#ChristmasPics](#)

We also took part in the '12 Days of Reuse' which was a Christmas promotion by the Reuse Network to highlight the work of Reuse charities in the UK. We were picked to be the 'On the fifth day of Christmas my true love gave to me....five sparkly things!' We had to take a relevant picture and send it to them to use on their social media. It was great fun getting both staff and volunteers involved and getting the 'pic'.

The Project again had a stall at the Ollerton Light switch on 30th Nov 2018 and the shop also stayed open late. It was a great day and good promotion for the Project; we sold hats and scarves on the stall and made £352.00 and the shop made £850.00.



The Furniture Project Nottinghamshire: Statistics

We have collected the following statistics over the period 1st April 2018—31st March 2019:

- Probation Placements: Attendances, hours worked & no of people
- Collection Items & Tonnage
- Collection Locations
- Referral Agencies and referrals received & delivered.

Items & Tonnage:



15,957 items collected with a combined weight of approx. **431** tonnes which was diverted from landfill and either reused or recycled.

(compared to 2017/18: 14,722 items collected & 407 tonnes)

Collections:



We made **5213** collections from **364** towns and villages throughout Nottinghamshire and some parts of Lincolnshire / Derbyshire.

(compared to 2017/18: 5180 collections & 256 towns / villages)

Probation Placements:



We provided **5638.75 hours** community payback, offering **252** individuals placements from Mansfield, Newark, Worksop & Nottingham Probation Services.

(compared to 2017/18: 4566 hours & 156 placements)

Referrals:

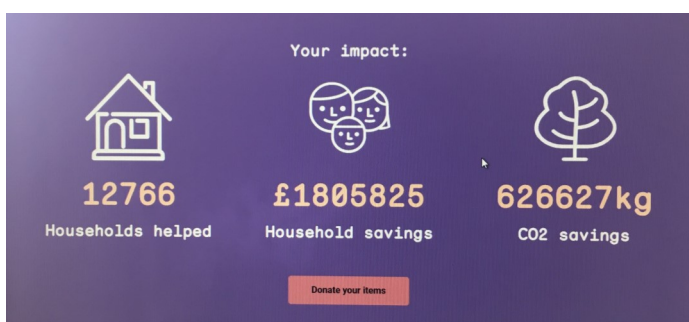


We received **1625** referrals over the year which equates to approx. **31** referrals per week. Of all the referrals we received we were able to deliver furniture and household items to **1015** families / individuals.

(compared to 2017/18: 1397 referrals received & 803 referrals delivered)

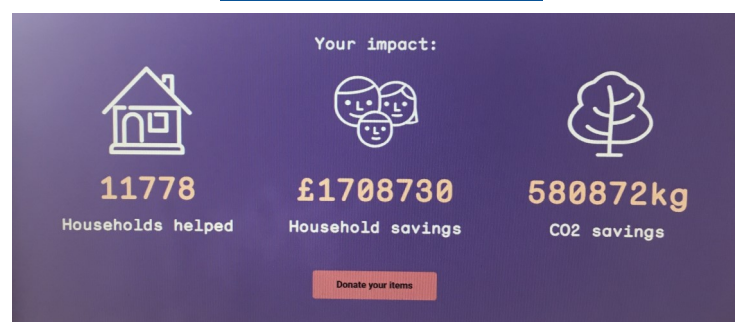
Reuse Network Impact Calculator

April 2018—Mar 2019



Reuse Network Impact Calculator

April 2017—Mar 2018



The Furniture Project: Items and Tonnage

APR 18 - MAR 19				
Category	Product	Amounts	Av Wt Kg	Total
Furniture				
Furniture	Bedside Unit (Cabinet or Table)	624	13.4	8352.8
Furniture	Bench (kitchen or garden, solid wood)	8	26.2	209.6
Furniture	Blanket Box, Ottoman	85	11.8	1005.4
Furniture	Bookcase, Shelving Unit	335	26.3	8820.7
Furniture	Cabinet, Bureau (display & kitchen)	384	32.1	12322.3
Furniture	Chair (Kitchen, Dining)	2896	6.4	18460.0
Furniture	Chest-of-Drawers, Tallboy	724	31.0	22420.7
Furniture	Dressing table	169	35.7	6032.5
Furniture	Fire surround	26	37.5	974.0
Furniture	Headboard	108	8.5	921.2
Furniture	Sideboard Large	139	50.3	6995.7
Furniture	Small Desk, Computer Table	107	19.8	2117.5
Furniture	Table small (Coffee, Cane, Occasional)	605	14.5	8760.0
Furniture	Table	817	21.8	17826.3
Furniture	Tables small (Nest of)	94	12.7	1192.4
Furniture	TV Cabinet	451	19.6	8844.2
Furniture	Wall Unit, Display Cabinet	217	58.8	12760.8
Furniture	Wardrobe Double	408	55.3	22549.8
Furniture	Wardrobe Single	299	42.1	12595.8
Home / Office Furniture	Filing Cabinet (Metal Large)	34	45.3	1541.6
Home / Office Furniture	Office Chair	80	12.8	1021.2
Home / Office Furniture	Office Desk	54	31.3	1690.8
Soft Furniture	Armchair	1050	31.2	32714.7
Soft Furniture	Bed base, Double wood / divan / folding / Z bed	318	38.8	12339.6
Soft Furniture	Bed base, King-size wood, divan or double metal	66	51.6	3408.4
Soft Furniture	Bed base, Single wood / divan / folding / Z bed	278	25.4	7056.9
Soft Furniture	Bed, Double Complete (base, mattress + headboard)	189	83.9	15858.6
Soft Furniture	Bed, King-size Complete (base, mattress + headboard)	26	108.8	2829.0
Soft Furniture	Bed, Single Complete (base, mattress + headboard)	204	53.5	10910.9
Soft Furniture	Bunk bed / Cabin bed	48	58.8	2822.1
Soft Furniture	Chair Cane with Cushions	122	14.6	1784.5
Soft Furniture	Chaise Longue	5	34.8	174.0
Soft Furniture	Electric Armchair	7	54.0	378.0
Soft Furniture	Electric Bed	21	100.0	2100.0
Soft Furniture	Futon / Sofabed (wooden base with mattress)	43	39.1	1679.8
Soft Furniture	Mattress, Double	222	29.0	6435.8
Soft Furniture	Mattress, King-size	66	34.7	2290.0
Soft Furniture	Mattress, Single	159	18.2	2885.9
Soft Furniture	Recliner chair	126	44.4	5595.8
Soft Furniture	Sofa 2 seater	742	49.5	36751.0
Soft Furniture	Sofa 3 seater	875	53.4	46686.8
Soft Furniture	Sofa Bed, metal frame	32	69.0	2209.4
Soft Furniture	Sofa Corner Unit (large)	68	100.4	6824.1
Soft Furniture	Sofa Occasional cane / conservatory normally with cushions	52	23.0	1194.8
Soft Furniture	Stool / Pouffe	212	7.8	1644.2
Sub-Total		13,595		383,989.6
Household Miscellaneous Goods				
Bric-a-Brac	Bric-a-Brac (box) / duvets & pillows	404	8.8	3537.3
Children's Items	Cot	47	18.4	863.7
Misc	Stairgate / magazine rack	114	5.3	600.8
Leisure	Bicycle, adult	14	14.9	208.7
Leisure	Bicycle, child	4	11.3	45.3
Leisure	Exercise Equipment: Treadmill, cross trainer, golf clubs, etc	26	68.0	1768.0
Misc	Mirrors / pictures	198	5.0	990.0
Sub-Total		807		8013.8
Carpets & Flooring				
Flooring	Rug Large 7'x10' (6.5m2)	29	10.3	298.7
Sub-Total		29		298.7
DIY & Garden				
Garden	BBQ	3	20.2	60.7
Garden	Chair (metal, plastic or wood)	128	8.2	1055.3
Garden	Lounger	5	15.4	76.9
Garden	Garden Table	25	17.1	428.6
Garden	Tool (large) i.e. spade, fork	6	1.7	10.2
Sub-Total		167		1631.7
Gas Appliances				
Gas Appliances	Cooker (Gas Free Standing)	36	53.4	1921.0
Gas Appliances	Hob (Gas)	3	14.1	42.4
Sub-Total		39		1963.4

WEEE and Electrical & Electronic Equipment				
Cat 1 - Large Household Appliances	Baby belling, counter top cooker, hostess trolley	20	14.5	290.8
Cat 1 - Large Household Appliances	Cooker (Electric Free Standing)	74	45.4	3362.4
Cat 1 - Large Household Appliances	Dishwasher	25	46.8	1170.0
Cat 1 - Large Household Appliances	Fan Cooling	9	3.1	27.5
Cat 1 - Large Household Appliances	Fan heater	5	3.2	16.1
Cat 1 - Large Household Appliances	Fire	19	14.9	282.9
Cat 1 - Large Household Appliances	Heating Appliance, Electric Radiator	11	11.0	121.4
Cat 1 - Large Household Appliances	Hob (Electric)	4	9.2	36.9
Cat 1 - Large Household Appliances	Microwave	89	12.4	1100.9
Cat 1 - Large Household Appliances	Ovens (Electric Built in)	7	38.9	272.6
Cat 1 - Large Household Appliances	Spin-Dryer	0	17.4	0.0
Cat 1 - Large Household Appliances	Tumble Dryer	45	35.0	1574.3
Cat 1 - Large Household Appliances	Twin-tub	0	17.1	0.0
Cat 1 - Large Household Appliances	Washer Dryer	2	71.1	142.2
Cat 1 - Large Household Appliances	Washing Machine	142	68.5	9734.1
Cat 2 - Small Household Appliances	Medium Equipment - bread machine, fryer, trouser press, mangle	14	6.1	85.9
Cat 2 - Small Household Appliances	Sewing Machine - Electric Household	2	9.0	18.0
Cat 2 - Small Household Appliances	Small Equipment - kettle, toaster, clock, sandwich maker, coffee maker, iron	74	1.9	142.9
Cat 2 - Small Household Appliances	Vacuum, Floor Cleaner, Sweeper	51	8.0	409.4
Cat 4 - Consumer Equipment	Hi-fi Separates (amplifier, record deck, cassette deck, CD player, radio, speakers)	35	6.1	212.1
Cat 4 - Consumer Equipment	DVD, Bluray and Set Top	21	3.0	62.0
Cat 6 - Electrical & Electronic Tools	Garden tools, electrical (small) i.e. strimmer, hedge cutter, garden vac	2	3.8	7.5
Cat 6 - Electrical & Electronic Tools	Garden tools, electrical (large) i.e. lawnmower, shredder	15	12.3	183.8
Cat 11 - Display Equipment	Flat screen (LED/LCD) TV	141	9.0	1274.9
Cat 11 - Display Equipment	Flat screen Monitor	0	8.3	0.0
Cat 12 - Cooling Appliances	Air Conditioner, Dehumidifier	5	25.6	128.1
Cat 12 - Cooling Appliances	Freezer (Chest)	9	41.8	376.4
Cat 12 - Cooling Appliances	Freezer (Tall Free Standing)	12	53.4	641.0
Cat 12 - Cooling Appliances	Freezer (Undercounter)	54	32.6	1760.2
Cat 12 - Cooling Appliances	Freezer or Fridge (Table top)	11	19.7	216.9
Cat 12 - Cooling Appliances	Fridge (Tall Free Standing)	13	53.9	700.7
Cat 12 - Cooling Appliances	Fridge (Undercounter)	82	30.1	2466.1
Cat 12 - Cooling Appliances	Fridge-Freezer (Americian Style)	1	111.4	111.4
Cat 12 - Cooling Appliances	Fridge-Freezer (Tall Free Standing)	115	62.9	7232.4
Cat 12 - Cooling Appliances	Fridge-Freezer (Undercounter)	0	55.4	0.0
	Sub-Total	1109		34161.8
	Electrical Non-WEE			
Lighting Equipment (out of scope weee)	Lamp / Light	211	4.8	1022.7
	Sub-Total	211		1022.7
	Grand Total	15,957		431,081.8

The Furniture Project: Collection Locations

01/04/2018 - 31/03/19

Allington	3	Burton Joyce	8	East Markham	22
Annesley	1	Burton Waters	0	East Stoke	0
Annesley Woodhouse	3	Calverton	15	Eastwood	4
Arnold	26	Carlton	27	Edingley	5
Askham	0	Carlton in Lindrick	12	Edwalton	7
Aslockton	4	Carlton Le Moorland	0	Edwinstowe	272
Aspley	5	Carlton on Trent	4	Egmanton	7
Attenborough	1	Carrington	0	Elkesley	10
Averham	4	Castle Marina	0	Elston	9
Babworth	0	Caunton	14	Epperstone	1
Bakersfield	2	Caythorpe	1	Everton	1
Balderton	118	Chesterfield	1	Farndon	36
Barlborough	0	Chilwell	12	Farnsfield	53
Barnby in the Willows	1	Church Laneham	0	Fenton	0
Barnby Moor	1	Church Warsop	25	Fernwood	22
Barnstone	2	Clarborough	3	Fiskerton	12
Basford	5	Claypole	13	Flintham	3
Bassingfield	0	Clayworth	1	Forest Fields	1
Bathley	3	Clifton	11	Forest Town	132
Bawtry	0	Clipstone	79	Foston	0
Bayworth	0	Clowne	3	Gamston	6
Beckingham	5	Clumber Park	0	Gainsborough	1
Beeston	17	Coddington	18	Gateford	3
Besthorpe	3	Collingham	47	Gedling	13
Bestwood	7	Colston Bassett	0	Giltbrook	7
Bestwood Park	3	Colwick	5	Girton	1
Bevecotes	0	Costhorpe	2	Glapwell	1
Bilborough	6	Cotgrave	10	Glebethorpe	0
Bilsthorpe	80	Cottam	0	Gonalston	0
Bingham	35	Cresswell	7	Gotham	0
Bircotes	2	Cromwell	4	Grantham	11
Bleasby	5	Cropwell Bishop	8	Grassthorne	1
Blidworth	54	Cropwell Butler	0	Great Gonerby	1
Blyth	7	Cuckney	5	Grindley on the Hill	1
Bolsover	4	Darlton	2	Grove	0
Bothamsall	3	Daybrook	1	Gunthorpe	6
Boughton	125	Derby	4	Halam	8
Bradmore	0	Dinnington	2	Hallcroft	0
Bramcote	14	Doe Lea	1	Halloughton	1
Brant Broughton	0	Drake Holes	0	Harby	0
Breaston	0	Dry Doddington	2	Harlow Wood	1
Brinsley	2	Dunham on Trent	7	Harworth	2
Budby	0	Eakring	10	Hawksworth	0
Bulcote	0	East Bridgford	4	Hawton	0
Bulwell	15	East Drayton	3	Hawtonville	0
Bunny	0	East Leake	1	Hayton	6

High Marnham	1	Markham Moor	3	Prospect	0
Highbury Vale	1	Mattersey Thorpe	4	Radcliffe on Trent	23
Hockerton	4	Maythorne	1	Radford	1
Hodthorpe	1	Meden Vale	20	Radmanthwaite	1
Holme	2	Mickleover	1	Rainworth	100
Hougham	0	Milton	1	Rampton	8
Houghton	1	Misterton	2	Ranby	6
Hoveringham	3	Moorhouse	0	Ranskill	11
Hucknall	27	Morton	0	Ravensdale	1
Huthwaite	9	Muston	0	Ravenshead	32
Ilkeston	0	Nether Langwith	5	Redhill	2
Jacksdale	2	Netherfield	4	Retford	146
Kelham	5	New Houghton	1	Rise Park	4
Kersall	0	New Ollerton	522	Rockley	2
Keyworth	14	Newark	389	Rolleston	9
Kilarny Park	0	Newstead Village	3	Ruddington	6
Kimberley	6	Newthorpe	1	Rufford	7
Kings Clipstone	4	Newton	2	Sandiacre	3
Kinoulton	1	Newton on Trent	2	Sawley	1
Kirkby in Ashfield	81	Normanton on the Wolds	0	Scarcliffe	1
Kirklington	8	Normanton on Soar	0	Selston	11
Kirton	10	Normanton on Trent	4	Shelford	3
Kiveton Park	1	North Anston	3	Shelton	2
Kneesall	6	North Clifton	1	Sherwood	14
Kneeton	0	North Leverton	4	Shirebrook	29
Ladybay	0	North Muskham	16	Shireoaks	3
Ladybrook	1	North Scarle	0	Shuttlewood	0
Lambley	2	North Wheatley	2	Sibthorpe	0
Laneham	1	Norton	2	Silverdale	2
Langar	1	Norton Disney	0	Skegby	29
Langford	0	North Hykeham	0	Skellingthorpe	1
Langold	6	Norwell	8	Sleaford	1
Langwith	11	Norwell Woodhouse	1	Sninton	5
Langwith Junction	6	Nottingham	92	South Anston	1
Laughton	1	Nuncargate	0	South Clifton	2
Laxton	8	Nuthall	6	South Leverton	1
Leadenham	0	Old Baseford	1	South Muskham	8
Lenton	2	Old Ollerton	54	South Normanton	1
Linby	1	Oldcotes	0	South Scarle	0
Little Carlton	3	Ompton	3	South Wheatley	0
Long Bennington	13	Ordsall	19	Southwell	177
Long Eaton	6	Orston	1	Spalford	0
Low Marnham	0	Ossington	3	Spion Kop	0
Lowdham	15	Oxton	6	St Annes	1
Mansfield	474	Palterton	2	Stanton Hill	5
Mansfield Woodhouse	183	Papplewick	0	Stanton on the Wolds	0
Maplebeck	3	Perlethorpe	8	Stapleford	8
Mapperley	17	Pleasley	26	Staunton	0
Mapperley Top	0	Pleasley Vale	0	Staythorpe	0
Market Warsop	2	Plumtree	1	Stokeham	0

Stragglethorpe	0	Winkburn	0		1335
Strelley	1	Winthorpe	11		
Stubton	3	Wollaton	13		
Sturton Le Steeple	0	Woodbeck	2		
Styrrup	0	Woodborough	7		
Sutton cum Lound	2	Woodsetts	1		
Sutton in Ashfield	147	Woodthorpe	10		
Sutton on Trent	33	Worksop	99		
Swinderby	0	Wyverton	1		
Syerston	4				
Teversall	1				
The Meadows	7			1740	
Thoresby	1				
Thorney	4				
Thurgaton	9				
Tickhill	0				
Tollerton	5				
Top Valley	2				
Torksey	1				
Torworth	1				
Toton	10				
Tresswell	1				
Trowell	0				
Tuxford	74				
Underwood	2				
Upper Langwith	2				
Upper Saxondale	0				
Upton	7				
Walesby	77				
Walkeringham	1				
Warsop	116				
Warsop Vale	2				
Watnall	4				
Wellow	31				
Westborough	0				
West Bridgford	49				
West Drayton	3				
West Markham	3				
Weston	10				
Westwood	2				
Whaley Thornes	0				
Whatton	2				
Whitwell	6				
Widmerpool	0				
Wigsley	2				
Wilford	4				
	2138				
Total Collections	5213				

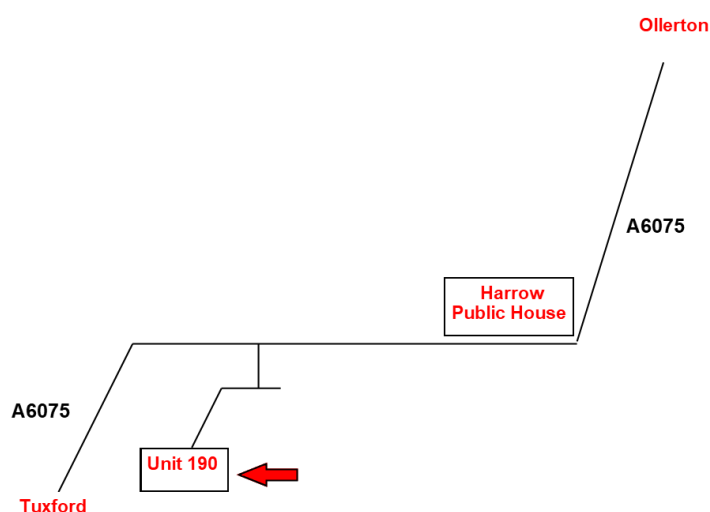
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The Furniture Project Nottinghamshire received funding from:

- Mansfield District Council
- Newark & Sherwood District Council
- Nottinghamshire Probation Services
- NCHA
- Tesco Bag of Help
- Thomas Handley Trust
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- Mansfield District Council (Housing Solutions Department)
- Newark & Sherwood District Council (Housing Options Department)
- Jones & Co Solicitors
- Ollerton & Boughton Town Council
- Nottinghamshire Probation Service Headquarters
- Newark, Worksop, Nottingham and Mansfield Probation Services
- Nottinghamshire County Council for the use of Worksop Recycling Site
- Highland Vehicle Repairs
- Lloyds Bank at Ollerton
- All of the wonderful staff, volunteers and Management Committee who work so hard to make the Project a success



We now have a Facebook and Twitter page so you can keep up to date with news, events, etc...

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Facebook at: www.facebook.com/thefurnitureprojectnottinghamshire



Twitter: @furniturenotts